

Capstone Project Rubric – Chapter 3

Criterion	Exemplary (5)	Competent/Accomplished (4)	Developing (3)	Emerging/Novice (2)	Not Present (0)
Introduction and conclusion	Introduction and conclusion are very well written. Introduction sets the tone for the entire chapter. Conclusion summarizes the chapter and prepares the reader for the next chapter.	Introduction and conclusion include most salient points. Conclusion may not transition to the next chapter smoothly.	Introduction and conclusion contain a limited number of points. Difficult to determine what the remainder of the chapter will entail.	Introduction and conclusion do not provide an overview of what the chapter contains. Transitions are not present.	Introduction and conclusion are not included in the submission.
Strategic Plan Developed with Actionable Management Items	A strategic plan has been well developed including actionable management items. Items for management are clearly defined and outlined. This project could easily be implemented.	A strategic plan is present with actionable items for management. Although identified, not all of the items are defined. Project would be moderately easy to implement with some slight adjustment.	A strategic plan is present although the actionable management items are not identified. Project would take some work to implement.	A strategic plan is emerging. No management items identified. Project would be very difficult to implement without major work.	No strategic plan is present.
Costs of Plan	All costs of the plan are clearly identified and well thought out. Not merely financial and student has noted costs such as labor, equipment, space, etc. Paying for the plan has been adequately addressed.	Nearly all of the costs associated with the plan are present. Paying for the plan has been addressed but there are some lingering questions related to sustainability.	Some of the costs are associated with the plan and/or paying for the plan has not been addressed.	Only a few of the costs are identified and paying for the plan has not been addressed.	Costs of the plan are not present.
Benefits of Plan	The benefits of implementing the plan have been full addressed. Included in the analysis are employees, the organization as a whole, providers, patients, etc. The student has provided a clear picture as to what the healthcare environment will look like once the plan is implemented.	The majority of the benefits related to the plan have been addressed. Majority of stakeholders addressed. Student has provided a picture of what the healthcare environment looks like once plan is implemented.	Only some of the benefits of the plan have been identified or/the student has not provided a picture of what the healthcare environment looks like once plan is implemented.	The benefits related to most stakeholders are not addressed and the student had not provided a picture of what the healthcare environment looks like once plan is implemented.	Benefits of the plan are not present.

Formatting/ Grammar	APA formatting is present throughout. Student uses headers and sub-headers appropriately to assist the reader. In-text citations are present where needed. Direct quotations are limited to no more than 10% of entire chapter. No spelling or grammatical errors present.	APA formatting is present. Some citations are needed within the text. Direct quotations are correctly notated and are limited to no more than 10%. One or two spelling or grammatical errors present.	APA formatting is not uniform throughout the document. Citations are needed throughout the document. Direct quotes may exceed 10%. Some spelling and grammar errors are present.	APA formatting is not present. Direct quotes may exceed the 10% limit. Document contains a number of spelling and grammar errors.	Document does not contain any in-text citations. APA formatting is not present. Direct quotes far above the 10%. Multiple issues with spelling and grammar.
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